

## Policy Committee Progress

**Purpose:** This committee will develop and disseminate clear policy guidance that supports quality programs. Guidance will identify regulatory sources and corresponding levels of program accountability. The committee will develop and implement a timely and collaborative process for reviewing, revising, and notifying the field of new and existing policy guidance.



09/22/2014

### Meeting Discussions/Issues Addressed

Reviewed statutory requirements of policy making, discussed a process for reviewing policy and began analyzing the impact of SB 1221 on the work of the committee. Also discussed policy issues related to Fiscal Agent Change, Early release Policy and Use of Fiscal year or Calendar Year for grant reductions.

### Result

### Dissemination



01/28/2015

### Meeting Discussions/Issues Addressed

Change in co-chairs - Marlana Uhrik retires. Iqbal Badwalz to be co-chair with Nora Zamora  
 Google.Doc presentation by Heather Williams  
 Update on prioritization of Policy Items  
 Fiscal Agent changes (Alameda USD and Academy of Alameda separation issues)  
 Dual-Funded Sites Attendance Reporting  
 Inclusion of special education students  
 Re-evaluate CDE guidance on Early Release Policy  
 Facilities charged to grant (not in-kind)  
 Fiscal Year vs. Calendar Year

### Result

Fiscal agent change addressed in AB 2615

Isolated grantee. No further discussions or action on this item.  
 Further discussions to continue in May 2015 meeting.

### Dissemination

Fiscal agent change addressed in AB 2615 posted on CDE Webpage in July, 2017

Included in ASES/21st CCLC FAQs posted on CDE Webpage September 2016  
 Policy Guidance posted on CDE Webpage on February 15, 2017



05/11/2015

### Meeting Discussions/Issues Addressed

Inclusion of special education students in after school programs  
 Standards or recommended practice for administering meds in after school programs  
 Facilities charged to grant (not in-kind)  
 Persistent zero attendance - Clarify how this is used for program accountability  
 Dual-Funded Sites Attendance Reporting  
 Electronic Attendance  
 Fiscal Year vs. Calendar Year  
 Dismissal issues  
 Min funding \$27,000 in ASES and \$50,000 in 21st CCLC

### Result

Internal calibration for ASD, through a memo

### Dissemination

Included in 21st CCLC FAQs posted on CDE Webpage September 2016  
 Included in ASES FAQs posted on CDE Webpage September 2016

Included in ASES/21st CCLC FAQs posted on CDE Webpage September 2016



05/28/2015

### Meeting Discussions/Issues Addressed

Should EXLD withhold payments in case attendance reports, expenditures or state evaluation is not submitted?  
 Persistent zero attendance - How can this be used for program accountability?

### Result

Committee recommended no further action, since it was a done deal  
 No further action

### Dissemination



06/30/2015

Meeting Discussions/Issues Addressed

Result

Dissemination



07/28/2015

Meeting Discussions/Issues Addressed

Result

Dissemination



08/27/2015

Meeting Discussions/Issues Addressed

Result

Dissemination

Kelly Faustino joins the Policy Committee as a co-chair  
ASD decides to have Policy Committee be a three year standing committee  
Guidelines for Governance  
2015-16 Work Plan  
Inclusion of special education students in after school programs  
Disposal of Equipment purchased with federal program funds  
Natural Disasters

Included in ASES/21st CCLC FAQs posted on CDE Webpage September 2016  
Natural Disaster Attendance Relief email sent to grantees on September 2, 2016



09/22/2015

Meeting Discussions/Issues Addressed

Result

Dissemination

Review Group Norms, including membership expectations moving forward  
2015-16 Work Plan  
After School Education and Safety (ASES) FAQs, also include statutory reference and best practices  
Discussion on legislation proposal  
Information on Regulations  
After School Education and Safety (ASES) FAQs  
Potential dissemination strategies  
Year 1 ends - Recognize/Acknowledgements



01/15/2016

Meeting Discussions/Issues Addressed

Result

Dissemination

Continue work on ASES FAQs  
Begin work on 21st CCLC FAQs  
Legislative Updates  
Dual-Funded Sites Attendance Reporting  
Facilities charged to grant (not in-kind)  
Emerging Issues  
    Fee Based Programs  
    Attendance  
    School Site Substitution  
    Continuous Quality Improvement (CQI) for ASSETS  
Review current dissemination strategies  
E-blast, CA Expanded Learning Website, Social Media, Newsletter



03/04/2016

**Meeting Discussions/Issues Addressed**

Continue work on ASES FAQs  
 Continue work on 21st CCLC FAQs  
 Counting Attendance for Dual-Funded Sites  
 Inclusion question  
 Update on ESSA changes  
 CQI for

Continue work on dissemination strategies, suggested develop a timeline for advance notice to grantees  
 Discussions continued  
 Fee Based Programs  
 Attendance  
 Continuous Quality Improvement (CQI) for ASSETs  
 ASES Frontier Transportation Funding \$15,000

**Result**

No further action needed  
 Internal calibration for EPCs started in March 2016, Weekly EPC meetings  
 Develop a Policy Section in Expanded Learning website

**Dissemination**

Policy Guidance posted on CDE Webpage on July 29, 2016  
 Included in ASES/21st CCLC FAQs posted on CDE Webpage September 2016

Included in ASES/21st CCLC FAQs posted on CDE Webpage September 2016

Included in ASSETs FAQ, to be posted on CDE Webpage



04/22/2016

**Meeting Discussions/Issues Addressed**

Approve ASES FAQs  
 Continue work on 21st CCLC FAQs  
 AB 2615 Update by CDE  
 Begin work on ASSETs FAQs

**Result**

Members inform the field and garner support for AB 2615

**Dissemination**

ASES FAQs posted on CDE Webpage in September 2016



June 2016

**Meeting Discussions/Issues Addressed**

Continue work on ASSETs FAQs  
 Approve 21st CCLC FAQs  
 Approve Dissemination timeline  
 Create draft recommendation for AB 2615

**Result**

Submitted for posting on CDE Webpage

**Dissemination**

21st CCLC FAQs posted on CDE Webpage in September 2016

Policy Guidance posted on CDE Webpage in July, 2017



09/26/2016

**Meeting Discussions/Issues Addressed**

Continue work on AB 2615 FAQs  
 Emerging Issues  
 Vaccinations  
 85/15 Weekly EPC meetings, what can we disseminate to the field  
 Update  
 21st RFA - Readers, ESSA Implications

**Result**

**Dissemination**



11/16/2016

**Meeting Discussions/Issues Addressed**

Overview of RFAs - 21st CCLC and ASSETS  
Overview of ESSA changes - Local match, Good standing, CQI, and adding Indian Tribes  
Emerging Issues  
    Vaccinations  
    85/15 Weekly EPC meetings, what can we disseminate to the field  
Continue work on drafting AB 2615 FAQs

**Result**

**Dissemination**



01/25/2017

**Meeting Discussions/Issues Addressed**

Continue work on 85/15  
    Importance of 85/15 in EXLD and upcoming events (BOOST)  
    Subcommittee 1 - Identify tools and promising practices  
    Subcommittee 2 - 85/15 FAQs  
    Subcommittee 3 - Presentation and information dissemination  
Emerging Issues  
    Review current FAQ on Field Trips  
    Current FAQ on Vaccinations

**Result**

**Dissemination**

Policy Guidance posted on CDE Webpage on July 17, 2017



03/23/2017

**Meeting Discussions/Issues Addressed**

Continue work on 85/15  
    Subcommittee 1 - Identify tools and promising practices - Progress and input  
    Subcommittee 2 - 85/15 FAQs - Progress and Input  
    Subcommittee 3 - Presentation and information dissemination - Progress and input  
Approval -AB 2615 & AB 1567  
Emerging Issues  
    In-kind Match - ASES and 21st CCLC (Snacks)  
    Early Dismissal  
    Volunteers and Barriers  
Updates - SB 79, SB 1169, CACFP, Kelly out

**Result**

**Dissemination**

SB 1169 - ASP Snack Standards in 2017 - Email to grantees on July 5, 2017



6/8/2017

**Meeting Discussions/Issues Addressed**

**Result**

**Dissemination**

Updates  
 Policy Committee plans for year 4  
 Meetings - January, May, and September 2018  
 AB 2615 and AB 1567 - submitted for management approval  
 Clean Up Bill  
 BOOST Update and members input  
 Continue work on 85/15 - Presentations by SC 1, SC 2, and SC 3  
 Emerging Issues  
 In-kind Match - ASES and 21st CCLC (Snacks)  
 Early Dismissal  
 Volunteers and Barriers  
 New Emerging Issues  
 Homeless Transportation - LEAs responsibility  
 125% Transfer Rule  
 Updated - SB 78, 1169 and Prop 64

No further discussion needed. Internal EXLD process  
 No further action needed

Policy Guidance (FAQs) posted on CDE Webpage in July 2017

E-blast - Snacks allowed as ASES match; 21st CCLC/ASSETs - Cohort 10 - Discontinue match



7/20/2017

**Meeting Discussions/Issues Addressed**

**Result**

**Dissemination**

85/15 - Approval of SC 1, SC 2, and SC 3 work by votes, not by consensus

Shared with SSEL Leads and EXLD Staff